

SPECIAL ACADEMIC OPPORTUNITIES

Honors College And Departmental Honors

Millersville University offers a number of programs to help exceptionally talented students develop their potential. Students who complete the program earn special recognition.

University Honors College

The University Honors College challenges talented students while encouraging them to develop their intellectual potential. The program introduces students to the main currents of world thought and culture, and develops writing, research and analytical skills. Enrollments in honors classes are limited to facilitate student-faculty interaction. Students who successfully complete the program are awarded the University Honors baccalaureate at graduation.

Invitations to the program are extended to entering first year students who have combined SAT scores of 1200 or above and are in the top 10 percent of their high school class. Other interested first year students and currently enrolled students with cumulative grade point averages (CGPAs) of at least 3.35 are encouraged to apply for admission to the director of the University Honors College.

To remain in good standing in the Honors College, students must maintain a GPA of at least 3.20. University Honors College students who achieve a final overall GPA of 3.8 or higher will graduate from the University Honors College "With Distinction."

To receive the University Honors baccalaureate, students must:

1. Earn a cumulative GPA of at least 3.20 and 3.35 in honors coursework.
2. Earn a minimum of 25 honors credits and fulfill the Honors College curricular requirements. Honors credit is awarded only for those honors courses in which a B- or higher is earned.
3. Students must complete and successfully defend an honors thesis.
4. With proper approval, an Honors College student may enroll in up to two courses (maximum of six or eight credits, depending on the major) in their department major and earn honors credit. Only courses at the 200 level or above will be considered appropriate. Students must have already earned a minimum of 12 credit hours with honors designation.

For more information, contact the director of the Honors College, and see the Undergraduate Programs of Study (<https://catalog.millersville.edu/undergraduate/programs-of-study/>) section.

Departmental Honors

This program provides an opportunity for superior and highly motivated students to pursue a specialized area of interest intensively and independently. Upon successful completion of the program, students are recognized for their achievements at graduation with the designation of Departmental Honors on their University record.

To be eligible for the program, students must have a cumulative GPA of at least 3.0 and the endorsement of the department.

The program generally consists of two to four semesters of supervised tutorial work, reading, self-instruction, creative inquiry and research,

which culminates in the production of a thesis or project. One to four credits may be earned for each of the departmental honors courses (see specific departments' requirements). Grades in these courses are determined by the faculty supervisor and departmental committee.

Final theses or projects are examined by and orally defended before the departmental committee. Grades of B- or higher must be earned on them. They are then presented to the Honors and Awards Committee for review. Titles of completed works are published in the commencement program. Contact the department office for an application and more information.

Honors Courses

Honors courses offer special academic challenges and opportunities for intellectual inquiry. These courses require a measure of independent reading, thinking and questioning. Students are expected to assume a greater portion of the responsibility for learning. Course requirements include activities to develop writing, research and analytical skills.

Honors courses are open to students in the University Honors College, students with a cumulative GPA of at least 3.35 and other students with permission from the instructor. A grade of B- or higher must be earned to qualify for the honors designation on the student's record.

On-Campus Academic Opportunities

Winter Session

Winter session allows students to complete additional courses between the fall and spring semesters. Courses are open to students from other institutions of higher education as well as Millersville students. Residence halls and dining facilities are closed during winter session. For more information about winter session, call the registrar's office at (717) 871-5005, the CGSAL office at (717) 872-3099, or check the University website.

Independent Study

Independent study allows students to pursue, with faculty supervision and guidance, an academic area of interest not available through an established course. To apply, students must complete a special studies assignment form, available in department offices and in the online Student Forms Center, and obtain approval for the proposed topic and faculty supervisor from the department chairperson and school dean before the start of the term.

Individualized Instruction

Individualized instruction allows students to complete an established course during a semester in which it is not offered. Approval to pursue a course through individualized instruction is granted only under special circumstances. To apply, students must complete a special studies assignment form, available in department offices and in the online Student Forms Center, and obtain approval for the proposed topic and faculty supervisor from the department chairperson and school dean before the start of the term.

Course Scheduling Preference for Veteran Students

Act 46 of 2014 requires public institutions of higher education in Pennsylvania to provide veteran students, as defined in the Act, with preference in course scheduling. Noncompliance may be reported to the Pennsylvania Department of Education by submitting the Higher Education Student Complaint form found at www.education.state.pa.us (<http://www.education.state.pa.us>). In accordance with Act 46 of 2014,

Millersville University provides early registration priority for enrolled students identified as veterans who meet the following criteria:

1. Has served in the United States Armed Forces, including a reserve component and National Guard, and was discharged or released from service under conditions other than dishonorable;
2. admitted to Millersville University for the current academic year;
3. reside in Pennsylvania while enrolled.

Students who have identified themselves as being veterans, as defined above, will automatically receive their priority registration date and time in their MAX account. Students who believe they are veterans as defined above and who have not yet identified themselves as such should submit a DD214, Joint Services Transcript (JST) or Community College of the Air Force (CCAF) transcript to the registrar's office, Lyle Hall. The Financial Aid Scholarship and Veterans Coordinator will provide to the registrar's office the names of the students meeting these criteria prior to the posted priority registration date. Students who are given course scheduling priority privileges are permitted to enroll in courses two days prior to the regular scheduling timetable as defined by the office of the registrar. Students with questions concerning course scheduling preference for veterans may contact the following individuals: Ms. Giselle Fernandez (717-871-5100), Scholarship & Veterans Coordinator; the registrar's office (717-871-5005).

Taking Graduate Courses as an Undergraduate

Well-qualified Millersville University undergraduates may enroll in graduate courses for undergraduate or graduate credit. Specific conditions apply to each of these credit alternatives.

Undergraduates may enroll in 500-level graduate courses for undergraduate credit with permission of the instructor and advisor. The credits earned count toward baccalaureate-degree requirements and cannot be converted to graduate credits.

An undergraduate with a 3.0 GPA or higher may enroll in 500- and 600-level graduate courses for graduate credit. The student must have a maximum of 15 semester hours to be completed in the baccalaureate-degree program. Written permission must be acquired from the advisor, the course instructor, the graduate program coordinator and/or chair of the department offering the course, and the dean of graduate studies. The undergraduate will also need to be admitted as a nondegree graduate student.

A maximum of nine graduate credits may be earned by an undergraduate. These credits may not count toward the completion of the student's baccalaureate degree.

Pass-Fail Option and Auditing Courses

The pass-fail option provides students the opportunity to pursue a course without the usual pressure of earning a grade.

Auditing a course allows a student to attend classes and participate in discussions without the pressures of taking examinations, writing papers or fulfilling other requirements generally associated with earning credit. Students must submit requests to take a course on an audit or pass-fail basis by the end of the add period. See the Grades & Policies section for more information.

Developmental Courses

Course numbers beginning with a zero are precollege developmental courses that provide opportunities for students to remediate academic skill weaknesses and develop basic proficiency. Placement in these

courses is recommended, and under some circumstances required, following an assessment of the student's basic skills. For more information, see the section on Proficiency Requirements.

A grade of C- or higher is required to demonstrate proficiency in a developmental course. Students who must take a developmental course(s) earn course credit, and the grade is counted in the cumulative grade point average, but developmental course credit cannot be counted towards fulfillment of the general education or graduation requirements for the baccalaureate or associate degree.

Undecided Major Status

Students may seek admission to Millersville without selecting a major. Special academic advisors are assigned to guide undecided students through the general education requirements and assist them in exploring potential majors through the Exploratory Program.

Students who qualify for admission to Millersville, but do not meet admission criteria for a selected major, are classified as undecided until they qualify for study in the major of their choice.

Students with at least 45 credits passed and in undecided status, or changing to undecided status, must either:

1. Declare and be accepted into a major.
2. Complete a review of academic goals as follows: The student, in consultation with an assigned advisor, must propose and have approved by the advisor each semester an academic plan of action that includes a realistic timeline for the completion of degree requirements. The approval form will indicate whether the student is waiting to get into a major and, if so, the reason for nonacceptance into that major. A copy will be filed in the registrar's office.
3. Sign a statement which indicates awareness of the ramifications of remaining in an undecided status but may choose to continue to remain in that status.

Permission to register will be granted only if one of the above requirements is completed.

Off-Campus Academic Opportunities

Graduate and Undergraduate Courses

Credit-bearing courses are scheduled at off-campus sites as a convenience to part-time students and working adult students. Graduate courses are available online, at schools in local school districts and/or at off-campus locations in Lancaster and Harrisburg.

Undergraduate courses are offered each semester at several sites in central Pennsylvania. Students enrolled in off-campus sites are welcome and encouraged to use campus facilities and services. For information about off-campus courses, contact the CGSAL, 717-871-7171.

Noncredit Courses

The Corporate University and Nonprofit Resource Network at Millersville provide customized and training solutions to businesses and community or nonprofit organizations. For information, contact the Corporate University, with offices conveniently located in Millersville and Harrisburg, 717-871-5742, or Corporate.University@millersville.edu, or the Nonprofit Resource Network, 717-871-5742, or nninfo@millersville.edu.

Study Abroad

Study abroad can be a valuable and important part of a student's undergraduate education. Regardless of a student's major, learning

firsthand about another way of life and seeing the world from another culture's perspective are invaluable assets for success in our global society.

Millersville University students may study abroad in nearly every country worldwide for a summer, a semester or an academic year. Although most students who study abroad choose to do so during their junior year, students may study and/or do an internship abroad for University credit any time after completing 24 academic credits. International internships for most majors/minors, student teaching abroad and international social work placements are also available.

Whether fluent in foreign languages or only in English, students may participate in study abroad through Millersville's own international partners, through other accredited U.S. institutions' programs or directly through many international universities. Millersville offers its own study/ intern-abroad programs with universities in over 10 countries.

Traditional: Exchange Partners

MU has a direct relationship with several international universities. An exchange program allows a student from Millersville and a student from the host university to trade places for a semester or an academic year.

Traditional: Direct University Partners

MU has a relationship with several international universities that provide a discount for semester and summer options. Students pay directly to the partner in these programs.

Traditional: Affiliated Organizations

Affiliated programs are generally run by a third-party organization or program provider. IPS has a direct relationship with the organization, and in turn, the organization has direct relationships with international universities. Students participating in these programs take their courses at the Affiliates' partner institutions or centers with other international students and/or locals.

MAPS: Millersville Abroad Programs

These are shorter study abroad programs, typically between 1-3 weeks in length. They are guided experiences led by Millersville staff or faculty, who take a group of students, alumni, or community members abroad. Some programs are for credit, some are credit-optional, and others are not for credit.

Professional: Internships

There are several ways to gain professional "hands-on" experience in another culture, all while boosting your resume! International internships are available to almost all majors and minors. Students may intern abroad for a semester or a summer session.

Professional: Student Teaching

Education majors can complete half of their student teaching placement for certification in an international location. They can also participate in semester or summer placements depending on the school calendar in the host country.

Professional: Social Work

Social Work majors can complete their senior field placements in pre-approved sites.

Professional: Research

Research experiences allow students to conduct independent research, or assist in faculty research abroad. Only Millersville's IRB can give approval to conduct research, however IPS will need to approve your

international travel. There are several ways to participate in international research.

MU-Credit: You can conduct research through an independent study/ individualized instruction class. You will complete an application to approve the international travel.

Non-Credit: You can conduct independent or guided (with an MU professor) research to use for a future honors thesis, project, Made in Millersville, or other reasons. You would not earn credit. You will register your international travel through a Travel Registry.

Transfer-Credit: You can conduct research at an international university alongside regular academic classes as part of a traditional study abroad program and transfer the credit back to MU.

Domestic and Virtual Programs

Domestic study abroad allows students to study in the U.S. and U.S. territories.

Virtual study abroad allows students to take an online class, and earn credit, through an international university while remaining in the U.S. IPS promotes virtual study abroad programs with an included cultural component. Cultural components may include virtual engagement with local students, cultural gifts, or others.

Travel Registry

A Travel Registry is designed for independent or solo travel by students, faculty, staff, alumni, and community members participating in Millersville University-related travel, or may be traveling individually with an MU faculty or staff member. These are non-credit programs.

Build-Your-Own

If you wish to pursue a study abroad destination beyond the pre-approved program offerings, you may choose to study abroad through another university's programs or study abroad company or combine various program types to create your own experience. These programs must be approved by IPS during Advising.

For more information about study abroad, contact the Office of International Programs and Services, (717) 871-7506, or email international@millersville.edu.

PASSHE Visiting Students

The purpose of the PASSHE Visiting Student program is to facilitate student enrollment at institutions of Pennsylvania's State System of Higher Education and to enable students to take advantage of courses available across the System, without loss of institutional residency, eligibility for honors or athletics, or credits toward graduation at the home institution.

The student must be matriculated at the home university with a minimum of 12 college-level credits and be in good academic standing.

Students may take a maximum of 24 credits via the Visiting Student Policy.

The student who presents evidence of good standing at the home university will be allowed to register for courses at other PASSHE universities. The visiting student priority level for registration will be determined by each university.

All credits and grades accrued at other PASSHE universities shall be accepted in full by the home university and thereafter treated as home university credits, residency and grades.

It is the responsibility of the student to work with the student's advisor at the home institution regarding applicability of credits toward graduation requirements at the home institution consistent with PASSHE procedures, and to complete the Visiting Student Notification Form and submit it to the home institution prior to enrolling in courses at another PASSHE institution.

Students cannot use the Visiting Student Program to repeat courses.

Students cannot use the Visiting Student Program for internship or practica that are required for licensure or certification without the express written permission of their appropriate university officials at the home university, and placement availability at the requested institution.

The student shall register at, and pay tuition and fees to, the State System University visited. A student wishing to divide a course load between two institutions during the same term shall register and pay appropriate tuition and fees at both universities.

The Office of the Chancellor will work with universities to establish and publish procedures to identify visiting students such that financial aid, residency, eligibility for honors, eligibility of athletics and credits to graduation are assured.

The Visiting Student Form is available from the registrar's office.

Study at Other Institutions

Millersville students may take courses at other colleges and universities for transfer back to Millersville. Many students, for example, take summer courses at a college near their home. Students must obtain approval in advance from their advisor, the department chairperson and the registrar. Authorization for Transfer of Credit forms are available in the registrar's office or on the Millersville website, under Student Forms Center. For more information, see the Transfer Credit section.

Exchange Agreement with Franklin & Marshall College. Through this exchange agreement, full-time Millersville students may, with approval, pursue courses not available at Millersville at Franklin & Marshall College. No tuition is charged by Franklin & Marshall College. This agreement does not include courses offered during the summer or winter at Franklin & Marshall. See the approval form, available in the registrar's office, for additional requirements.

Exchange Agreement with Lancaster Theological Seminary. Through this exchange agreement, full-time Millersville students who qualify for admission to graduate-level courses may, with approval, pursue courses not available at Millersville at Lancaster Theological Seminary. No tuition is charged by the seminary.

3-2 Cooperative Programs in Engineering. Physics-engineering and chemistry-engineering majors are offered in cooperation with Pennsylvania State University. In addition, the physics department has an engineering program with the University of Southern California. These programs require three years of study at Millersville, with a major in physics or chemistry, and two years in residence in the engineering program of one of the cooperating institutions. Interested students should contact the physics or chemistry department chairpersons for further information.

Internships

Internships provide students with the opportunity to gain professional experience in their chosen field before they graduate, and can be a valuable bridge between college and career. Millersville University offers a strong academic internship program that provides structure and awards academic credits. Students complete internships locally, regionally, nationally and internationally, in both paid and unpaid positions, in businesses, government and nonprofit organizations across a wide variety of academic and professional fields. The work experience is part of the total learning experience, which is supervised by a faculty member in the student's major.

Students must have completed 24 credits, have at least a 2.0 GPA and a declared major or minor to be eligible. Individual departments may also establish additional criteria and requirements beyond the University minimum standards. Academic requirements to be completed during the internship include regular meetings with a faculty supervisor and completing an outcome paper. Students typically earn three credits, completing a minimum of 120 hours (for most majors) over the course of a semester.

Internships at Millersville University are administered as an academic program through Experiential Learning and Career Management, located in Bedford House. Our students benefit from the collaboration between the faculty and the internship program staff in preparing, coordinating and supervising students completing an internship.

Specialized internship experiences are available through some academic departments, such as The Harrisburg Internship Semester (THIS). Sponsored by Pennsylvania's State System of Higher Education, this program offers a paid internship with policymakers in the state legislature, executive branch and other governmental agencies. For more information specifically about The Harrisburg Internship Semester, please contact the THIS Campus Coordinator—Millersville University, www.passhe.edu/inside/asa/opportunities/ this (<https://www.passhe.edu/inside/asa/opportunities/this/>) or richard.glenn@millersville.edu.

For more information about internship opportunities and the University's internship program, please contact Experiential Learning and Career Management in Bedford House, or visit the website at www.millersville.edu/elcm (<https://www.millersville.edu/elcm/>).

Early Field Experiences, PDS, Student Teaching and Certification

Undergraduate and graduate teaching experiences, including pre-student teaching (early field experiences) and student teaching internships and student teaching in international and Native American settings, are coordinated through the Department of Field Services.

Early Field Experiences

The University maintains a strong commitment to connecting theory and practice through early field experiences, prior to student teaching, in local school districts and childcare settings. Most early field experiences are integral parts of specific education courses, and students must successfully complete these experiences to be admitted to student teaching. Admission to Advanced Professional Studies is required for many of the courses that contain early field experiences. (Please consult the section on Admission to Advanced Professional Studies (<https://catalog.millersville.edu/undergraduate/academic-requirements/>)). For the early field experiences available in your major, contact your department chairperson. Students need an Act 114 FBI clearance, an Act

34 Criminal clearance and an Act 151 Child Abuse clearance that indicate "No record exists" for eligibility for placement in early field experiences. Students also need a negative TB test. All clearances and a TB test with negative results must be updated yearly and not expire during the early field experience semester. An urban placement experience is a part of the educational program. Additional documents, trainings, personal liability insurance, etc., may be required of some placement settings. Students are responsible for their own transportation during early field experiences.

Traditional Student Teaching (Non-PDS)

After successfully completing the necessary requirements outlined below and the related field experiences, students are assigned to full-time cooperating teachers and to University supervisors in area school districts for a full semester of student teaching. This assignment is made by Millersville University's Department of Field Services, working in conjunction with school district administrators.

Millersville's Professional Development School (PDS) is a full-year internship experience that immerses future teachers in a school setting. The senior-year apprenticeship with a master teacher allows selected teacher education students to shift their focus from simply learning about teaching to implementing their learning in the classroom to make a positive impact.

Throughout the year, Millersville teacher education students work in a nurturing environment with their mentor teachers to transition from students learning about teaching to career-ready teachers prepared to be in the classroom on their own. In their fall semesters, students take several classes where their work focuses on improving their classroom environments. This takes place in regional schools. In their spring semesters, students ideally co-teach the same class from the fall, completing the official student-teaching semester. This seamless integration between the theoretical aspects in the classroom and the practical implementation simultaneously occurring in the field creates student teachers able to navigate the ever-changing environments of education.

This award-winning Professional Development School model is recognized by the National Association of Professional Development Schools (NAPDS) for its excellence in training future teachers. In 2014 Millersville University won the Exemplary Professional Development School Achievement Award.

Millersville's PDS model forges a mutually beneficial connection between the regional schools and the University through the close collaboration on this program. Millersville students benefit from this collaboration through extremely successful placement rates.

Student Teaching Requirements

All students (PDS and non-PDS) are eligible to teach in fall or spring semesters and must sign up one year prior to the student-teaching semester. Student are responsible for their own transportation during student teaching.

For admission to the Millersville student-teaching program (PDS AND non-PDS), the following policies apply:

1. Grade point average of 3.0 at the time of student teaching. Effective spring 2010, a GPA below 3.0 and above 2.8 will be accepted; however, higher scores on the content area certification examination(s) will be required in order to meet final Certification requirements in Pennsylvania. Please see the Certification Office for a list of Certification testing scores with the GPA deviation.

2. Students must have earned at least 85 credits.
3. Must be admitted to APS.
4. Satisfactory dispositions record.
5. A negative TB test must be on file with the Department of Field Services.
6. Submission of satisfactory (no record exists) Act 34 (Criminal Record Check) report, satisfactory (no record exists) Act 114 FBI clearance (fingerprint check), and satisfactory (no record exists) Act 151 (Child Abuse History Clearance) report on file with the Department of Field Services.
7. Evidence of having current liability insurance.
8. Submission of a current Personal Information Form.
9. Additional documents/trainings may be required of some placement settings.

Certification

Millersville University prepares students to be able to apply for the following certification areas in the state of Pennsylvania:

- Art
- Biology
- Chemistry
- Dual Early Childhood Education (PK-4) and Special Education (PK-8)
- Dual BSE Subject Area (7-12) and Special Education (7-12)
- Early Childhood Education (PK-4)
- Earth and Space Science
- English
- French
- German
- Mathematics
- Middle Level
- Music
- Physics
- Social Studies
- Spanish
- Technology Education

Chincoteague Bay Field Station of the Marine Science Consortium

Millersville is a founding and senior full member of the Chincoteague Bay Field Station of the Marine Science Consortium, a nonprofit educational corporation comprised of regional universities and colleges that operate a marine station at Wallops Island, Virginia. The consortium has several seagoing vessels and laboratories with biological and oceanographic equipment. Newly constructed labs and living facilities for students and staff are provided at the station.

Four 3-week sessions are offered at Wallops Island each summer. See the biology and earth sciences department listings for information on the Chincoteague Bay Field Station of the Marine Science Consortium and the many programs and courses offered there. For more information and to apply for courses, go to www.cbfieldstation.org (<http://www.cbfieldstation.org>), or contact the CST.

Special Events

For more information on special events at Millersville, visit the University home page: www.millersville.edu (<https://www.millersville.edu>).

Special Funds

The William W. Adams Endowment in support of the Aristides De Sousa Mendes Lecture. Used to support the Aristides De Sousa Mendes Lecture at the annual Holocaust Conference. In the event the Holocaust Conference is discontinued or suspended for more than one year, the interest earned from the endowment should be applied to studies of the Holocaust at the University.

Ashkar Family Fund for Global Experiences. The Fund is being established to support one or more students participating in international education initiatives. Such needs can include but are not limited to financial assistance for long- or short-term study abroad, international internships, and student teaching and research experiences abroad. Decisions regarding the expenditure of the annual spendable income will be made by the Office of International Programs and Services or its successor. Recipients must have a cumulative GPA of 3.0 or greater.

Baseball Excellence Fund Endowment. Funds to support the University baseball program, including but not limited to Benchmark Construction Company, Inc., Living-Learning Community Programming–South Quad Lobby Endowment. The income from the endowment will be used for programming within the Living-Learning Community, South Quad, Lobby.

Albert W. Bender Memorial Endowment. Used for acquisition of materials for the University library.

Harold and Clara Brenner Memorial Endowment Fund. Used for acquisition of materials for the University library.

Robert V. and Virginia K. Brown Endowment for Health and Wellness. Income from the endowment will be used to support programming and other needs related to the promotion of health and wellness within the Center for Health Education and Promotion or its successor.

Class of 1938 Endowed Fund. Used in support of University projects as determined by the president of the University.

Class of 1939 Endowed Fund. Used in support of University projects as determined by the president of the University.

Class of 1949. Funds to be used for library acquisitions.

Class of 1950. Funds to be used for purchasing computers for classrooms and the library as determined by the president of the University or designee.

Class of 1953 Endowment. Income from the endowment is to be used at the discretion of the president of the University or designee.

Diana's Dreamers: Determined to Defeat Breast Cancer. Income from the endowment will be directed towards Millersville University's student health and wellness programming, with a specific emphasis on breast health.

The Dr. Mary Elizabeth Dixon Endowment for Allied Health Professions. To be used for the acquisition of instructional equipment for Allied Health professions in the Department of Biology. Allocation of funds for specific equipment is to be determined by the chairperson of the biology department and the Allied Health Coordinator.

The Amy and Lee Dmitzak Honors College Endowment. To support programs associated with the Honors College, with first preference toward assisting with global initiatives. Funds will be used at the discretion of the director of the Honors College in consultation with the University president.

Susan C. and Gerald C. Eckert Service and Philanthropy Endowment Award. Income from the endowment will be directed to a University program in honor of the recipient and as directed by the award recipient.

Endowment for the Arts. To support equipment needs, renovations, maintenance and programs in the arts, including the Winter and Ware centers.

Ermaleen B. Etter Faculty Research Award. Awarded to an education faculty member to conduct research contributing to professional and personal enhancement of professors instructing students with learning disabilities.

Mary Ross Ezzo. Funds to be used toward a literary lectureship.

Paul G. Fisher Endowment for a Symphonic Guest Artist. Funds are directed to the honoraria and expenses to bring distinguished symphonic band conductors or soloists to the University to perform primarily with the Millersville Symphonic Band.

Peter H. Freedman Jazz Concert Endowment. To fund an annual jazz concert.

Helen A. Ganzer Endowment Fund. Used to purchase library materials.

Glenna M. Hazeltine Endowment. Used in support of a University conference, to be known as the Glenna M. Hazeltine Women in Mathematics and Science Conference.

William Randolph Hearst Foundation Endowment Fund. Funds support scholarships for the Lancaster Partnership Program.

Elsie Breckbill Hollinger Endowment for Library Acquisition. Used for acquisition of materials for the University library.

Doris Keller Hosler Professorship for the Coordinator for Information Access Services. The professorship is to support an instructional program that will better enable Millersville University students to effectively use the Campus Library Resources. The responsibility of this professional librarian shall be to encourage, develop and educate students in the use of the library facilities at Millersville University.

Instructional Equipment Endowment. Income from the endowment will support purchases and maintenance of instructional equipment at Millersville University.

Eleanor Isaacson Lifetime Achievement in the Arts Award. The income from the endowment will be used to support the Isaacson artist-in-residence. Program expenses may include but are not limited to artist's fees, class materials, workshops, public presentations and associated events.

Ray W. Kauffman Endowment Fund. Funds honoraria and expenses to bring distinguished orchestral performers to the campus to perform with the Millersville Community Orchestra.

Esther Kilheffer Endowment in Earth Sciences. Used for the purchase of instructional equipment for the earth sciences department.

Harry D. Kilheffer Endowment. Used for acquisition of materials for the University library.

William J. Killough Foreign Language Faculty Support Quasi Endowment. Income from the endowment will support the faculty of the Language and Culture Studies department at Millersville University.

Richard '73 and Sally '72 Kuhnert Endowment for Mathematics. Used to provide funds to support department initiatives furthering the mission of the department. The usage shall be determined by the University president and/or his/her designee, typically the chair of the Department of Mathematics, in consultation with the dean of the CST.

Robert F. and Lena Bortner LaCaff '51 Library Support Endowment. The fund will support the Millersville University Francine G. McNairy Library and Learning Forum.

Liddell Field Study Fund Endowment. Awarded to support academic field experiences for students at Wallops Island (or other similar field studies). The funds may be used at the dean's discretion for scholarships for students attending the programs, research stipend, or field equipment to enrich the program. [College of Science and Technology]

Bruce R. Limpert Endowment. Income from the endowment will be used to support the Providence Project at Millersville University under the leadership of Dr. Marlene Arnold. The distribution of the funds will be made by the University president or his/her designee. Upon completion of the Providence Project, all remaining spendable income will be directed to the Entrepreneurship Program.

Frank S. Lisella Endowment for Biology Equipment. Funds to be used by the biology department to purchase equipment that will support the education of students.

Anna Funk Lockey Lectureship Endowment Fund. Funds support a lectureship in education.

Susan P. Luek Psychology High-Impact Practices Endowment. The income from the endowment will support student-faculty research needs within the Department of Psychology or its successor, such as research supplies and portions of the costs associated with students or faculty preparing for, traveling to or presenting at conferences.

Elsie McAuslan Library Endowment Fund. Used to purchase materials for the library.

William M. and Winifred Cooke McCain Endowment. Used for acquisition and restoration of material of historical value to the Millersville University Archives and Special Collections.

Mary McGrann Award. Award is to be used to procure specialized supplies, equipment and services necessary to assist a deaf or hearing-impaired person in achieving his/her academic goals while enrolled as a full- or part-time student at Millersville University. A student from Lancaster County shall receive first preference for the use of these funds. Should multiple students need these funds, the decision on their expenditure shall be made by the University president or his/her designee.

The Melva S. McIlwaine Masterclass and Concert Endowment. Used to provide students of Millersville University with direct access to nationally and internationally recognized artists in vocal and instrumental music—classical, popular and jazz through master classes and concerts, which will also benefit the community at large. A committee shall be appointed by the University president or her/his designee representing the major

performing music areas—vocal, instrumental, keyboard, percussion—who shall select the artists for the featured events.

Paul J. McNerney Memorial Lecture Endowment Fund. Funds cover direct costs of invited distinguished guest lecturers, who will lecture within the physical sciences.

Meteorological Endowment. Established in memory of Dr. Russell DeSouza for equipment acquisition for the earth sciences department.

Mowery Family Baseball Scholarship Endowment. Awarded to support the Millersville University baseball program including but not limited to scholarships, travel costs, equipment and field improvements. Use of the fund will be determined annually by the men's baseball coach in consultation with the baseball coaching staff and the athletic director.

Karen A. Murley Student Undergraduate Research Fellowship Program in Chemistry. Applicants to the program will be evaluated by the department and admitted based on:

1. GPA (>3.7 preferred, second preference >3.5);
2. Academic standing (minimum 45 credits);
3. A brief 500-word personal statement of future plans (graduate school preferred);
4. Applicants must already be accepted into a faculty research program (MU faculty research program has first preference).

Participants in the Karen A. Murley SURF Program in Chemistry must

1. Apply to the program and plan research with their faculty mentor during the spring semester. Biography to be posted to the website for the Karen A. Murley SURF Program;
2. During the summer, participants spend 10 weeks working at least 25 hours/week as a research assistant;
3. In September, participants must submit a formal report summarizing summer research findings. They will also be recognized, by a commemorative plaque in the department, for participation in the Karen A. Murley SURF Program in Chemistry;
4. During the fall semester, participants will present during the Fall Speaker Series for the department on their research findings; and
5. In the spring following their participation in the program, participants will present a poster summarizing summer research findings at the National American Chemical Society meeting and at Made in Millersville.

C. Maxwell Myers Endowed History Memorial Fund. Used to purchase library books for the history department.

Conrad Nelson Endowment in the Fine Arts. Income from the endowment will be used to fund an artist-in-residence program.

Joseph F. Noonan Memorial Academic Student Activities Endowment. The income from this endowment will be used to finance activities for students that will enhance their academic program. Funds to be awarded on proposals submitted to an All-College Committee established by the Vice President for Academic Affairs.

The Petras Endowment for Equipment. The income from the endowment will be used to purchase computer equipment for classrooms or the library.

Melzer R. Porter Memorial Library Fund. Used to purchase music literature for the music collection of the library.

Carl R. Rees Mathematics and Computer Science Fund. Used to advance faculty development in the mathematics and computer science departments.

The Robertson College of Science and Technology Instructorship Endowment. Awarded to untenured faculty in the College of Science and Technology for release from one course to pursue research. First preference will be faculty in their first year. If there is no new hire in a particular year, a one-course release time award may be granted to other faculty members with the following priority: faculty in their second year of tenure-track service, followed by those in their third year, followed by those in their fourth year. If no tenure-track faculty member is eligible in a particular year, the Instructorship will not be awarded, and the spendable income will be returned to the endowment principal to enhance future earnings. Additionally, in any year in which a portion of the spendable income is unused, that portion will be returned to the principal as well.

College of Science and Technology Dean's Discretionary Endowment. Used to provide funds to be allocated flexibly to support college programs consistent with the mission of the college. The usage shall be determined by the University president and/or his/ her designee, typically the dean of the College of Science and Technology. Funded by Richard '73 and Sally '72 Kuhnert.

Elsie S. Shenk Endowment. Used in support of the Wellness and Women's Center Program.

Jestina Stahl Endowment for Library Support. Funds are directed to the acquisition of materials for the library.

Samuel Bechtold Stayer and Caroline Nissley Stayer Endowment. Awarded to faculty within the College of Education and Human Services for activities which enhance both their professional development and the academic development of their students, and ensure that Millersville University maintains a leadership role for programs in education.

Carl Van Stephenson Memorial Library Fund. Used to purchase library books.

Susquehanna Bancshares Nonprofit Internship Program. The income from the endowment will be used to support the students and programs associated with the Susquehanna Bancshares Nonprofit Internship program. These costs include but are not limited to student stipends and program costs.

Tell School of Music Excellence Fund Endowment. The fund will support the music program, including but not limited to scholarships, equipment, guest performers, student travel funds, etc.

Richard Cecil Todd and Claudia Pennock Todd Athletic Endowment Fund. Used to develop and maintain an outstanding athletic program, including all men's and women's varsity sports. Only the men's varsity basketball program shall be excluded from this fund. It is recommended that funds be used for athletic scholarships, the strength-training facility, and sponsorship of and participation in appropriate tournaments.

Richard Cecil Todd and Claudia Pennock Todd Basketball Endowment Fund. Used to develop and maintain an outstanding men's varsity basketball program.

Richard Cecil Todd and Claudia Pennock Todd History Endowment Fund. Used for unrestricted purposes within the Department of History. The benefactor recommends the following to be considered: continued participation in the National History Day Project (or comparable project), undergraduate scholarships, lecture series, student retreats,

departmental publications, special equipment or distinguished history chair.

Richard Cecil Todd and Claudia Pennock Todd Library Endowment Fund. Used to support the University library. The funds shall aid the University in its quest for excellence and shall be used to supplement and not replace regularly budgeted state funds for the library.

Richard Cecil Todd and Claudia Pennock Todd Presidential Endowment Fund. Used to benefit the University at large. The fund shall be unrestricted in nature.

Richard Cecil Todd and Claudia Pennock Todd Social and Cultural Growth Endowment Fund. Used to promote social and cultural programs at the University and to develop in students a thoughtful and well-informed attitude towards problems of current significance and towards that which is fine in music, art, literature and drama.

United Campus Ministry Endowment. Funds will support program/activity needs for United Campus Ministry (UCM).

Kay E. Vandergrift and Jane A. Hannigan Innovator-in-Residence Program Endowment. The income from the endowment will be used to support costs associated with the "Innovator-in-Residence" program. This program will bring an "innovator" to campus for up to three days to interact with the Millersville University community, including class presentations, workshops, public presentations and associated special events. Costs may include but are not limited to speaker honorariums, travel expenses and associated presentation materials.

Walter B. '42 and Betty Waetjen Global Opportunities Fund. Funds to support program needs associated with either education-abroad initiatives or on-campus internationalization efforts. Such needs can include but are not limited to expenses related to providing financial assistance for students to participate in study, internships, student teaching or research experiences abroad; hosting visiting faculty and students from abroad; program support for said students and faculty; and costs associated with establishing, promoting or monitoring student programs with international academic partner institutions.

Robert S. and Sue A. Walker Center for Civic Responsibility and Leadership Endowment. The income from the endowment will support the Walker Center for Civic Responsibility and Leadership programs: student-centered educational and developmental projects and activities.

Michael Warfel '84 Fund for International Student Experiences. Awarded to support program needs associated with either international education initiatives or on-campus internationalization efforts. Such needs can include but are not limited to expenses related to providing financial assistance for students to participate in long- or short-term study, internships, student teaching or research experiences abroad and hosting visiting faculty and students from abroad. Decisions regarding the expenditure of the annual spendable income will be made by the Office of International Programs and Services or its successor.

The Ware Center Endowment. Funds to be used directly for annual operational support restricted to building maintenance and to program support for music and performing arts at the Ware Center at 42 N. Prince St., Lancaster, Pa., in perpetuity.

Donald E. Weiman Instructional Equipment Endowment. Award used to support the repair or purchase of equipment for the chemistry department.

Harold R. Weirich Memorial Lecture in Biology Endowment Fund. Funds support annual lecture in biology.

Women's Issues Endowment. Awarded annually to members of the University community for conducting or disseminating research or organizing programs that focus on issues of central concern to women.

Women's Studies Endowment. Awarded to support teaching, the conducting or dissemination of student or faculty research, or the organization of, or attendance at, programs focusing on issues of concern to the women's studies program.

David Zubatsky Endowment for International Studies. Used for acquisition of materials of value for the University library to establish a collection for international studies.

Dr. David S. and Marie N. Zubatsky International Studies Scholarship and 20th-Century Art Library Materials Fund. Used for acquisition of 20th-century art resources for the University library.

David S. Zubatsky Endowment for Judaic Studies. Used for acquisition of materials for the University library to establish a collection for Judaic studies.

Special Information Related to Spring and Summer 2021 Due to COVID-19

The international coronavirus crisis, also known as the COVID-19 pandemic, caused an interruption to the spring 2020 semester at Millersville University and other educational institutions across the United States and around the world. On March 13, 2020, Millersville students began spring break and did not return to campus for the remainder of the semester. All courses were converted to a remote-learning modality if they were not already designed to be delivered remotely. Scheduled in-person courses were suspended through March 22, 2020, to allow students and faculty time to make the transition to a fully remote learning environment.

To support students in this transition, several academic processes and policies were amended or suspended for the 2020 spring semester. The following apply only for the spring 2020 semester:

- Undergraduate students were offered the option to have courses converted to remote learning graded as pass/fail instead of the standard University grading scale (A through F). Courses that were graded using the pass/fail scale were exempt from the policies and restrictions that are otherwise applied (see pass/fail grading policy) and are not used in the computation of the student's cumulative grade point average. Credits earned in these courses do count towards degree requirements, including major, minor, general education and credits for graduation, but were subject to stated minimum grade requirements where these are established. This latter requirement was suspended for students completing all graduation requirements before the beginning of the fall 2020 semester. The adapted pass/fail policy was extended to fall semester 2021
- Students participating in an overseas exchange or study abroad were recalled from these countries on or around March 13, 2020. All efforts were made to allow them to continue their studies through late entry into courses at Millersville University, individualized instruction or independent study with a Millersville faculty member, or online via their international institutions of education
- Deadlines for withdrawal from a spring 2020 course were extended by one week to the end of the 11th week of classes.

- Deadlines for resolving incomplete grades from fall 2019 and winter 2020 were extended from April 3 to May 1, 2020.
- Deadlines for incomplete grades assigned in spring 2020 were extended from the 10th week of the semester to December 4, 2020.
- Academic standing determination was suspended for the spring 2020 and Fall 2021 semesters. The following amended scale was used to determine spring 2020 and fall 2021 academic standings:

Students with a Millersville University CGPA of 2.00 or greater are in satisfactory academic standing. Students with less than satisfactory academic standing at Millersville are subject to academic warning or continued probation, as follows:

Review credits	Cumulative GPA	Action
0.5-16.0	Below 2.00	Warning Letter
16.5 or more	Below 2.00	Probation
32.5 or more	Below 2.00 while on Probation	Dismissed ¹

¹ Students on probation at the end of a summer or winter session will be continued on probation for the following semester and cannot be dismissed. A student cannot be dismissed at the end of any fall or spring semester in which he/she has earned a 2.00 or greater semester GPA, even if the CGPA remains less than 2.00.

Note: Review credits do not apply to students admitted on probation. Students admitted on probation must achieve at least a 2.00 semester GPA or face dismissal.